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**BRUCE McMILLAN AIA
ARCHITECTS, P.A.**

Date: July 9, 2015

To: All Bidders: 15.02 Columbian Theatre Museum & Art Center Exterior Stone & Related Repairs

From: Bruce McMillan AIA Architects, P.A.

Addendum No. 1: The following modifications shall be noted in the plans and specifications and be made a part of them as if originally issued.

Item No. 1 Pre-Bid Meeting Minutes:
Attached are the pre-bid meeting minutes and attendance roster which are to be incorporated into the contract documents.

BIDDERS ARE REQUIRED TO ACKNOWLEDGE ALL ADDENDA RECEIVED ON PROPOSAL FORM.

PRE-BID

Date: June 30, 2015
By: Bruce McMillan AIA, Architects P.A.

Re: Columbian Theatre Museum & Art Center
Exterior Improvements
Project No. 15.02

DISTRIBUTION

City of Wamego
Merl Page

Office
Bruce McMillan, Garric Baker

Columbian Theatre Foundation
Clint Stueve

Mid-Continental Restoration Co., Inc.
Clint Womeldorff

Innovative Masonry Restoration, LCC
Mike Mann

PRESENT

Mid-Continental Restoration Co., Inc.: Clint Womeldorff
Innovative Masonry Restoration, LLC: Mike Mann
Columbian Theatre Foundation: Clint Stueve
City of Wamego: Merl Page
Bruce McMillan AIA, Architects, P.A.: Bruce McMillan, Garric Baker

The following notes were taken during the pre-bid meeting for the above listed project.

1. The meeting began with introductions of design team, city staff, foundation staff, and bid participants.
2. Bruce McMillan gave a brief history of the building noting that the Columbian Theatre Museum and Art Center is currently not on the state historic register but methods of repair should follow similar requirements for registered buildings.
3. Sealed bids will be accepted until 2:00pm on July 17, 2015. All bids should be in to the Columbian Theatre Museum and Art Center by that time.
4. Bids will be presented to the City Commission on July 21, 2015 at 6:00pm at which time the Commission will discuss and review the bids. Participants are not required to attend the meeting, however, in some instances it is beneficial for participants to be present should any questions arise.
5. Garric Baker discussed the content within the construction documents noting areas of repair. Stone cleaning and replacement, tuck-pointing, general cleaning, concrete aprons, traffic coatings, and other miscellaneous repairs were noted as being the general scope of work.
6. Unit prices were discussed. Tuck-pointing above 2,000 linear feet constitutes a unit price, as well as any stone replacement above 200 sq. ft.
7. An estimated two week period would be required following the approval of a bid to obtain bonds and insurance by the contractor.
8. Performances within the theatre will occur mainly on weekends throughout August and resuming in November. Work along the north, west, and south facades may occur during times of active use. Protective scaffolding and barriers will be needed during performances when repairs are being made to the East facade.
9. The Rogers sign is anticipated to be a long lead time item.
10. Local stone suppliers were noted during the meeting.
11. Parking spot #1 along the northwest corner of the building will need to be removed and replaced in the event that Alternate No. 1 be accepted.
12. The meeting concluded with a visual inspection of the building.

The above constitutes the writer's understanding of the items discussed and the conclusions reached. This understanding will be deemed correct unless any additions and/or corrections are made within 7 days of this memorandum.

BEM/gb

