

COMPANY _____

ESTIMATOR _____

BID DAY PHONE NO. _____

Work Package: Site Utilities

The work in each bid package shall include but shall not be limited to all labor, burden, fringe benefits, materials, tools, equipment, incidentals, supplies, samples, shop drawings, layout, hoisting and rigging, shipping and handling, storage, distribution, protection, supervision, coordination, compliance with all applicable agencies, insurance, overhead and profit to perform the scope of work as required by the contract documents and this Work Package.

Subcontractor is expected to fulfill all the obligations contained in the Master Subcontract Agreement (“MSA”), and, in addition, the following requirements. In the event of any inconsistency between the MSA and the contents of this Scope of Work, Subcontractor shall comply with the more stringent requirement.

General Provisions

1. General Provisions apply to all Work Packages. The following conditions are hereby incorporated into each and every Work Package description.
2. Include complete coordination with all other trades.
3. All work on site is to be performed safely in accordance with all OSHA standards and McCownGordon’s published Safety Program. It is the responsibility of the Contractor to inform and educate all personnel working onsite of the aforementioned requirements and ensure that these policies are enforced each day. Specifically each Contractor is required to meet the following guidelines:
 - a. All Contractors must complete a Safety Orientation and a Competent Person form before starting work.
 - b. All Contractors must submit weekly safety meeting minutes and jobsite safety inspections to the Construction Manager.
 - c. When crane work can possibly encroach within 20’ of energized power lines, the Contractor is responsible to provide a spotter and have protective covers installed on the power lines.
 - d. Appropriate PPE is to be worn by all employees at all times. This includes but is not limited to hard hats, high visibility clothing, footwear, pants, shirts with sleeves, etc.
 - e. 100% fall protection is required for any worker that is exposed to a 6’ fall or greater.
 - f. Any energized electrical work must comply with NFPA 70E regulations.
4. Any employees who work around or with lead base paint materials must have lead awareness training before work begins. Certificates of training must be provided to MGC before work begins.
5. Subcontractors are responsible for reviewing Lead surveys and must identify all areas of work that have lead base paint materials.
6. This project shall include at minimum a 1 year warranty from date of Substantial Completion of project for all items unless otherwise noted.
7. Include all required cleanup for work completed under this contract. Include daily cleanup of all areas where work is performed and disposal of debris to dumpsters provided by others (unless noted otherwise).
8. Include complete coordination of deliveries and storage of all materials on site with Construction Manager’s Onsite Superintendent.

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9. All work to be in accordance with durations shown in the construction schedule. The construction schedule will be reviewed at each weekly progress meeting. All modifications to the schedule at the progress meeting will be sent out with the meeting minutes and will become a contract document, superseding the original bid/contract schedule.
10. Included is the protection of all adjacent surfaces during performance of the work.
11. Include all necessary "quick-shipping", material expediting, procurement expediting, labor overtime as necessary and costs necessary to meet the scheduled milestone dates and scheduled completion date per the construction schedule.
12. All materials and equipment to arrive in sufficient time to allow for installation and in sufficient time to be coordinated with work that is to be completed by other trades.
13. Include all necessary phasing required to complete the work per the project schedule. Contractor may deem it necessary to work an extended shift, more than one shift or more than one extended shift to meet the project schedule. All costs associated with work performed outside normal working hours shall be at the expense of the Contractor unless shift work has been directed and authorized in writing by the Construction Manager. If off-hours work is required, Contractor is required to obtain and pay for any permits associated with the work.
14. Include all necessary mobilizations as required to complete the work per the project schedule.
15. Include all manufacturer warranties, owner and maintenance manuals and as built drawings under this Contract. These are to be delivered to the Construction Manager (60) days from notice to proceed.
16. Include all lifts, equipment, scaffolding, etc...as required to complete this Contract. Contractors are expected to complete their Scope of Work in a timely fashion in accordance with the project schedule so as not to unduly extend the rental period of the scaffolding. Any Contractors causing delays in this work will be subject to back charges for scaffold rental.
17. Include all necessary material handling, hoisting, distribution, drayage, etc... of all materials installed under this contract on site.
18. Include preparation and delivery of (1) electronic copy of all necessary submittals and shop drawings and one (1) copy of "for construction" drawings provided to MGC per the dates below:
 - a. All submittals and shop drawings are due within 10 calendar days of Awarded Contracts unless otherwise noted on the construction schedule
 - b. All submittals are to be electronic format to Construction Manager unless they are material or color samples and they must be delivered to Construction Manager's Office.
19. Provide all mockups and samples as indicated by contract documents. Include mockup fabrication on jobsite, staging in location per Construction Manager, and removal following completion of work.
20. Include all layout, field verifications and/or field engineering required to complete work under this scope. Take all necessary field measurements to verify fit of this work to that of other Contractors or existing conditions prior to the start of fabrication/erection/installation.
21. Include all required "hand work" to complete the scope under this contract.
22. All work in this contract to be in accordance with the contract documents.
23. All temporary power sources must be GFCI protected, it is the responsibility of each subcontractor to confirm or provide GFCI protection per OSHA standards.
24. Included is the weekly updating of all master as-built Construction Manager jobsite drawings by this contractor's on site superintendents or foreman so that Construction Manager is informed of work in place and modifications to the design.
25. Include As-Built Record Drawings to Construction Manager within one (1) week of completion of this scope of work on site.

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26. Include all necessary add mixtures for any materials to facilitate construction per the schedule for both hot and cold weather provisions.
27. Provide and pay for all required permit fees for work under this scope, excluding building permit.
28. All deliveries will be unloaded, inventoried and confirmed by the Contractor.
29. All traffic control labor required for this scope of work.
 - a. A flagman is required at all pedestrian access areas. Must be present during loading/unloading and back-up activities, as well.
 - b. Equipment working in public streets must have working flashing strobe/beacon mounted on the equipment
30. Include pumping of water as required to complete scope of work.
31. Any additional work that is put out for pricing from the Construction Manager shall be returned within one (1) week. All pricing must be submitted with the following items broken out: Material, Labor, Equipment, overhead, and profit. The labor must be broken down by labor rate and hours.
32. Include attendance at weekly progress meetings, foremen meetings, safety meetings, and any other coordination meetings as necessary. This contractor will have a representative present at each weekly progress meeting on site. The time and day is to be determined. This representative at the meeting will possess knowledge on this contractor's scope, procurement, man power, etc... and have the authority to make decisions for this contractor concerning schedule and pricing. At a minimum the Project Manager and Field Foreman are required to be in attendance at progress meetings.
33. This contractor will provide a detailed schedule of the completion of submittals and shop drawings along with a detailed list of all materials showing accurate lead times from approved submittals/shop drawings.
34. Any field work tickets that are generated in the field by the Construction Manager should be submitted within one (1) week of being verified by Construction Manager's site superintendent with all cost associated broken down.
35. Daily reports are required to be filled out in detail and submitted to the superintendent at the end of each working day.
36. Coordinate openings required by this contract with other trades.
37. Each Work Package performing any excavations, trenching or earthwork must be familiar with the Geotechnical Report and bid their work accordingly. Each Contractor must provide suitable compacted materials per project documents and haul off-site any extra materials.
38. Temporary toilets will be provided by others.
39. Each Contractor will be required to make provisions for safety/access for own work such as; provide ladders, fall protection, drinking water, traffic control, signage, etc.
40. Each contractor must provide the necessary manpower to monitor, protect and adjust their work items placed in concrete, masonry grouting, etc. to ensure alignment of finished product.
41. Each contractor will be required to provide their own sleeves, core drill, or otherwise make own penetrations and seal openings for work through walls, floors and ceilings.
42. At locations where work is scheduled to take place over or on the finished roof, the installing Contractor will be required to place plywood down in their work area in order to protect the roof from materials and heavy foot traffic.
43. Each work package must coordinate with the Roofing Contractor in order to schedule installation of roof penetrations prior to roofing system installation.
44. All contractors should make arrangements to provide temporary lighting above and beyond what is installed as part of the Electrical work package as required to complete the Scope of Work. This includes any portable lighting and related power supply for any work required after hours to meet the construction schedule.
45. Each contractor must provide an electronic device capable of using MGC programs to track RFI responses, submittals, contract documents, schedule, meeting minutes, etc. MGC will not be responsible for printing documents for subcontractors.

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46. **Material Escalation Costs:** Each Contractor is responsible for reviewing the Project Schedule for timing of delivery of equipment and materials to the jobsite. This includes accounting for material escalation costs associated with material to be installed, as well as potential labor rate increases. If equipment or materials are pre-purchased and stored, Contractors may bill for stored materials if they provide sufficient documentation (i.e. pictures, affidavits, proof of insurance, etc.) that the equipment or material is for the Salina High School project.
47. Contractor shall be responsible for keeping surrounding streets clean of mud and debris and track out resulting from the work include in their scope. Any Contractor whose operations disturb, disrupt, damage or obliterate any siltation control measure, track out reduction measure, or Best Management Practice process or practice will be responsible for the cost to replace or re-establish the measure.
48. If required to complete the scope of work, Contractor is to provide temporary generator power until permanent/temporary power is connected.
49. Owner's surveyor will provide benchmarks / control points at various locations. All Contractors are responsible for their own layout above and beyond. Any benchmarks that are damaged will be re-established by the Owner's surveyor at the expense of the Contractor responsible for the damage.

Plans & Specifications

1. This Contract to include all work complete per Contract Documents including:
 - a. Structural & Site Package Permit Set, dated November 4, 2015
 - b. Progress Set dated November 4, 2015 (Architectural & MEPFS For Reference Only)
2. Specification Sections that are included in the scope of this Work Package include all Division 0 and Division 1 specification sections and particularly specification sections:
 - a. Division 31 Earthwork (As it pertains to this Work Package)
 - b. Section 330500 Common Work Results for Utilities
 - c. Section 331400 Storm Utility Drainage Piping

Scope of Work

1. This Work Package includes all site water, sanitary and storm sewer work. This includes all permits, asphalt/concrete saw-cutting and removal, removal of existing rock, excavation, piping, structures, fittings, clean-outs, grated inlets, catch basins, rip-rap, all required backfill and compaction, etc
2. Sanitary and Storm sewer piping shall be run to within 5' of the building. Plumbing contractor shall be required to run building sanitary/storm sewer to 5' outside building and make final connection. This Contractor is to make all final connections to downspout piping.
3. This Contractor shall be responsible for all pipe bedding requirements for site storm and sanitary systems as shown and specified.
4. This Work Package includes all site domestic and fire water main work. This work shall include all excavation, rock removal, main taps, piping, pipe bedding, fittings and compacted backfill up to new sub grades. Removal of all spoils generated by this scope of work to be performed by this contractor.
5. Cutting, capping, tapping, removal and relocation of existing site utilities as noted in the construction documents is to be performed by this Contractor.
6. Provide sleeves and/or core drilling as necessary through stem walls at new addition. This also includes removal of existing slabs as required for installation of this scope. Backfill as required is included.
7. This Contractor shall run the domestic water main to within 5' of the building. Plumbing contractor shall extend this line to 5' outside the building and make the final connection.
8. This Contractor shall run the fire sprinkler main to 6" stub up as located inside of the building. Fire sprinkler contractor shall make final connection. This includes the removal of existing slabs as required for installation of this scope. Backfill as required included.
9. This Contractor shall field verify locations of existing public and private utilities. Coordinate locations of new site utilities to avoid conflicts. Adjust elevations of existing grates, inlets,

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- manholes, etc. to new grades. No additional cost will be allowed for adjustments in routing of new lines as required to avoid existing utilities. It is the responsibility of this Contractor to exercise due diligence through private locates, hydro excavations, pot-holing, etc.
10. This Contractor shall perform and coordinate all sewer and water connections with the appropriate authorities. Tap and connections fees to be paid for directly by the Owner.
 11. Includes connection to existing grease interceptor and moving grease interceptors as required per contract documents.
 12. Provide concrete thrust blocks where required.
 13. Includes removal and reuse of existing fire hydrant.
 14. Include all means necessary to safely dig without damage around fiber optic lines.
 15. Includes any required shoring or dewatering of excavations as required to perform the work. Spoils shall be removed offsite by this Contractor. All excavation work is unclassified and includes excavation to grades as indicated, regardless of character of materials and obstructions encountered.
 16. Include all cutting, patching, backfill, etc as required for this scope of work. This includes the sawcut, removal and patch back to match the existing conditions of all concrete and asphalt required to perform this scope of work.
 17. This Contractor shall provide temporary generator power, water, or other services required for this work.
 18. This Contractor is required to provide engineered shoring at all excavations deemed necessary by this Contractor or the regulatory authority. A trained competent person shall be designated withing the Subcontractor's onsite personnel to ensure that all excavation and trenching work is performed within OSHA guidelines.
 19. There will be no additional compensation for unclassified or unsuitable soils. If the existing soils are determined to be unacceptable by the Geotechnical Engineer for use, this Contractor will be responsible to import appropriate material.
 20. Should any differing site conditions be encountered (existing piping, contaminated soils, structurally unsuitable soils, etc), MGC shall be notified and work shall cease in the area until directed to proceed by MGC.
 21. This Contractor to remove all manholes of abandoned sanitary sewer lines and fill piping solid with flowable fill as outlined in the drawings.
 22. This Contractor to include all labor, material, and equipment for dust control. This includes, but is not limited to, watering down site to minimize dust.
 23. This Contractor to include video exploration of all storm/sewer lines upon overall completion of construction to ensure that lines are not damaged and clean.
 24. This Contractor to coordinate all inlet locations with concrete curb installation and make adjustments as necessary.
 25. This Contractor to include a single 4" sanitary connection for hook-up of all construction trailers. Assume a connection point within 650'. Include all permits, fees, cap and removals as required.
 26. This Contractor to include a single temporary water service supply and meter to serve all construction trailers, as well as two (2) yard hydrants for general construction use. Assume a connection point within 400'. Include all permits, fees and removals as required.
 27. All staging and stockpile areas, if permitted, shall be coordinated with MGC to avoid site congestion.
 28. Include cold weather provisions for installation and protection of new utilities. This includes existing utilities exposed from this scope of work.

Exclusions

- a. Sales tax
- b. Irrigation piping, connections and devices
- c. Installation of gas distribution main to building
- d. Utility tap fees
- e. Structural excavation
- f. Relocation of underground electrical conduit
- g. Gas service work

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Unit Prices

- a. Unit Price #1 – Hourly rate for work by backhoe with an operator.
\$ _____
- b. Unit Price #2 – Hourly rate for work by skid-steer with an operator.
\$ _____

Base Bid

\$ _____

Subcontractor Acknowledgement: _____

The undersigned hereby declares that he/she has examined the Construction Documents, has visited the Site, and agrees to all terms and conditions set forth in this scope of work and all of the Contract Documents. The undersigned understands that his/her competence and responsibility and that of his/her subcontractors, time of completion, as well as any other factors of interest to the Owner may be a consideration in making award. The Owner reserves the right to reject any or all proposals and unit prices, and waive technicalities concerning the proposals received as it may be in his/her best interest to do so.

Name & Title: _____

Company: _____

Signature: _____

Date: _____

Phone: _____

Work Package: _____